

Analyst		Dept Code	Job Code	Grade
Job Title Utility Employee – Vehicle Fueler			Date 06-09-2014	
Department Corporate Services ** Allen Road S.C.		Division		
Immediate Supervisor (Title) <i>Joseph</i>		Department Approved		Other Signatures <i>John R. Salmer</i>
Normal line of promotion (T-Grade)				
From		(\$10.77 per hour flat rate)		

This Job Description and the job analysis data is the basic material for determining the basic pay rate for this job. Only the typical duties which are significant, or seem likely to be helpful in determining pay rates, have been included. No attempt has been made to furnish a comprehensive list of all the duties which are attached to this job.

Wherever they seem likely to be useful, figures such as approximate heights, weights, voltages and adjustment limits have been supplied. Such figures are neither operating nor performance standards, and are subject to change as conditions change.

The use of the word "etc." means "and others (of the like kind)," and "the like kind" refers to those words preceding the "etc." in the same sentence.

This descriptions when approved, has been accepted as substantially correct by both the Company and the Union for the purpose of determining pay rates.

However, no statement in a Job Description or Analysis is to be understood as limiting either party or the operating instructions or practices of the Company, or as superceding any part of the contract between the parties.

The contract between Local Union 223, Utility Workers Union of America, AFL-CIO, and the Company should be referred to for provisions controlling promotions, demotions, or transfer between classifications, or changes in work assignment.

****This Employee will be headquartered at the Allen Road Service Center**

General Summary of Duties:

Under indirect and intermittent supervision of a Supervisor, the Utility Employee Vehicle Fueler must travel to Gas satellite locations filling large trucks and their corresponding machines in a timely manner to keep crews running on schedule.

Typical Duties

- Driving vehicles, such as trucks with equipment trailers, to the fuel pumps for the purpose of re-fueling the truck as well as the machine attached to the trailer and checking oil levels.
- Returning the vehicle back to its designated parking location once refueled
- Perform general cleanup at the locations and use associated tools. (Broom, shovel etc)
- Will be required to attend corporate training, safety functions.

- May be required to perform other related duties as assigned.

In this fueler position, the worker must wear a high visibility vest at all times in observance of safety protocols, and report any unsafe conditions to the supervisor immediately.

Job Qualifications

Requirements: Applicants must be 18 years or older, possess a high school diploma or GED, and hold and maintain a valid driver's license.